

STOCKY EXIT READINESS

Sample archive review

62

Fictional example for Northline Home - 2 locations - USD and EUR purchasing

RESOLVE BEFORE CUTOVER

FILES REVIEWED	ROWS CHECKED	RESOLVE	REVIEW
3	12	2	4

DECISION SUMMARY

The archive is usable, but not yet complete.

The purchase-order, stocktake, and cost files open successfully and contain reviewable history. The current Shopify product export is missing, which blocks a final SKU mapping check. One partially received purchase order also lacks supplier information, and two cost rows need an explicit correction or approval.

FILES REVIEWED

Three exports were detected.

FILE	DETECTED TYPE	ROWS	FLAGS
stocky_purchase_orders.csv	Purchase orders	3	3
stocky_stocktake_history.csv	Stocktakes	4	1
stocky_average_unit_cost.csv	Cost history	4	2

PRIORITY FINDINGS

Six decisions before cutover.

PRIORITY	FINDING	OWNER
RESOLVE	Current Shopify product export is missing. Final SKU matching cannot be completed.	Operations
RESOLVE	PO-1044 is partially received and has no supplier value.	Buyer
REVIEW	Two average-cost rows are blank or zero and require correction or approval.	Finance
REVIEW	One purchase-order date is not parseable and could land in the wrong period.	Finance
REVIEW	USD and EUR costs are present. The archive needs a documented FX policy.	Finance
REVIEW	One stocktake row is duplicated and should be traced to the original count file.	Inventory

72-HOUR ACTION PLAN

Resolve the archive before changing workflows.

01	Operations	Export the current Shopify product and variant list. Add it to the untouched archive set.
02	Buyer	Confirm the supplier, received quantity, and outstanding quantity for PO-1044.
03	Finance	Approve corrected values or documented exceptions for the two cost-history gaps.
04	Inventory	Trace the duplicated stocktake row and retain the original count evidence.
05	Migration partner	Re-run the check, then attach this report to the cutover decision log.

REVIEW BOUNDARY	This report checks file structure and migration readiness. It is not accounting, tax, audit, or legal assurance. No production data is changed.
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WANT THIS REVIEWED WITH YOUR MIGRATION PARTNER?

\$149 guided review

Two-business-day target - one written revision

Run the free local check at shelfclose.formheartbeat.com. Email only the downloaded report summary to support@formheartbeat.com - not the raw CSV files.